

Mansfield Community Playground Project
Meeting Minutes

Date: July 10, 2014

Present:

Steering Committee members present:

Sara Anderson, Pat Schneider, Jean Johnson, Ellen Tulman, Julia DeLapp, Chelsea Burns, Kelly Zimmerman, & Curt Vincente

Next Meeting: Thursday August 14, 2014, 7-8 pm, conference room B

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- I. Approval of Minutes (to include name "Kent & Frost")
 - II. Desired Meeting Outcomes:
 - a. Review of Design Plan with potential changes
 - b. Recruitment of Coordinators/committee members
 - c. Fun Run (Saturday 7/12/14)
 - III. Landscape Design Plan – plans prepared by Kent & Frost, presented to committee by Curt Vincente
 - a. Design firm suggests moving playground to another area due to ledge, elevation, and shape of the lot. A move will improve accessibility and limit other obstacles.
 - b. Land to be leased from UCONN
 - c. There will be another meeting with Kent & Frost. Curt will notify the committee of this meeting.
 - IV. How to attract new committee members & chairs? Brainstorming ideas (led by Sara):
 - a. Having a presence at the UCONN Work-Life festival (Kelly to investigate)
 - b. Sharing information at the Roots for Development bike ride in September.
 - c. Holding an information session, inviting people at other events to come and find out more.
 - V. Fundraising – Julia DeLapp
 - a. \$10,000 donation received
 - b. \$2,500 donation received
 - c. Julia is planning to send an email to all donors to give update & inform about other events
 - VI. Sara will be taking her new position as Early Childhood Coordinator for town of Mansfield on July 12, 2014. She will be stepping down as the General Coordinator for the playground.
 - VII. Concerts will be held each Thursday in July. Popcorn and cold drinks to be sold. Jean will be in attendance at the last 3 concerts along with Ellen & Chelsea 7/17, Kelly & Sara 7/24, & Maggie (& possibly) Chelsea 7/31.
 - VIII. Fun Run will be July 12, 2014. Maggie not able to be in attendance, but things are moving forward for Saturday.
 - IX. Fall Events, to be discussed in August meeting.
 - X. Action Items:
 - a. Set dates for informational meeting

- b. Advertising presence at concerts
- c. Work-Life event at UCONN
- d. Sharing information with new Mansfield residents (Sarah Ann at town office buildings)
- e. Celebrate Mansfield – coordinate with Sarah Delia
- f. Gathering information regarding Ride for Roots
- g. Everyone to make a personal contact and consider inviting others to our next meeting

Minutes prepared & respectfully submitted by Ellen Tulman on 7/10/14.